

DINING ROOM ADVISORY COUNCIL – Minutes

Thursday January 20, 2023

1:30pm

Representatives & Residents Invited – in Person meeting

1. Call to Order and Determine Quorum

Mr. Bell called the meeting to order and a membership quorum was confirmed.

Announcements / Comments

- A. Mr. Bell opened with welcoming remarks and comments on focus of the 2023 committee to be offering recommendations to the Dining Services leadership and serve as a resource to residents. Additionally, the committee will steer complaints into constructive recommendations.
- B. Mr. Church, Chair of the RC, also offered opening comments.

2. Dining Services – Ex-Officio Member Comments & Reports

- A. Lori Dewitt – Resident Services Director BSTW: Ms. Dewitt opened with discussion of the green “to-go” containers and distributed a handout on the status of this program. Handout is attached to these minutes. She also made an observation in regards to Mr. Church’s comments about residents no longer as happy with the BSTW community as prior to COVID – she has observed that resident participation in scheduled events has decreased significantly as evidenced by the cancellation of the chili cook-off. She also noted that the annual Cowboy breakfast will be held February 16th from 0730-0900.
- B. Guy Fanelli – Director Dining Services: Mr. Fanelli updated the committee on staffing status.
He also announced the following menu updates:
 - Entrée salad with protein is now available at lunch
 - The 4 dinner burgers are now available at lunch
 - Flatiron steak is available at lunch
 - Donuts and muffins are available during brunch at the Bistro
 - There is a tea box for choosing teas at the Bistro
 - Noted comment about sodium (NA) content in soups
- C. Jennifer DeJarlais, Chef
 - Interviews continue for dining room staff
- D. Nikki Villa – Dining Services Manager – not present
- E. Althea (Ally) Knight, Chief Health Services Officer – not present.
- F. FOTH & BOTH nominations (Front of the House & Back of the House)
The Ex-Officio members are responsible for BOTH nominations and the nomination for February is Adela Chimal.
The FOTH nomination from the committee is Ian Comuzzie.

Both nominations were agreed upon unanimously by the committee

3. Unfinished Business

- A. Web Master: TouchTown App link on the Portal – a DRAC feature. Mr. Miller discussed portal usage and will be able to report usage at future meetings. Training for the App will be forthcoming.
- B. Committee Assignments for all members
 - i. Dining Room: Leo Bell, Juanita Hess, Gina Skucus, Chef Jennifer & Guy Fanelli
 - ii. Quality Control: Sandi Snyder, Betty Ann Adams, Sallie Hennessy, & Andrea Sandifer
 - iii. Menu: Nancy Reeder, Sherry Brands, Debbie White, and Lynn Church
 - iv. Website: Ron Miller, Gaye True, Jeannie Shirley, Lynne Payne, and Mary Briggs (non-DRAC member)

4. New Business

- A. Handbook revisions: a draft with recommended revisions from the DRAC committee will be emailed to all members. Recommendations are not complete at this point. Members are encouraged to review and send feedback to Leo Bell, Chair.
- B. Resident feedback: in order to track and collate comments, preference is to use the new portal bstwresidentsportal.com. Written comments will always be accepted as well. Mr. Bell requested that executive staff be sent the replies/comments made by Mr. Fanelli regarding resident negative comments.
Recommended responses to negative “al dente” vegetables and pasta comments
- C. Request that all back-of-the-house (BOTH) and front-of-the-house (FOTH) personnel wear at least temporary name tags so that they may be identified by face and name
- D. **Standing/Ad Hoc Committee Reports – no reports at current meeting as this is the first meeting of the new committees**
 - i. Dining Room Committee
 - ii. Quality Control Committee
 - iii. Menu Committee
 - iv. Webmaster Committee
- E. **DRAC Representatives Comments**
- F. **Next DRAC Meeting: Thursday, February 9, 2023 @ 1:30pm CC3**
- G. **Adjourn**